



Job Advertisement

POST SARCS01/2026: Project Manager x 2

BACKGROUND

The South African Red Cross Society (SARCS) was established by an Act of Parliament as a humanitarian organization auxiliary to the Government in the humanitarian field. The auxiliary mandate of SARCS as stipulated in the Red Cross Act, demands that it plays a pivotal role in complimenting Governments efforts in Disaster management, Social Services and Health Services. The SARCS service provision aims at preventing and alleviating human suffering, protecting life and health, and restoring the dignity of the most vulnerable communities.

Reporting Station: Mpumalanga (1) and Limpopo (1)

Duration: 6 months contract without expectation of renewal

MAIN PURPOSE OF THE JOB:

The Project Manager will be responsible for planning, implementing, coordinating, and monitoring humanitarian and development programmes within a specific province. The role ensures that projects are delivered on time, within budget, and in accordance with donor requirements and organizational policies. This entails coordination of interventions with strategic partners and stakeholders whilst strengthening the SARCS humanitarian response and advancing learning through innovation, knowledge building and learning.

KEY PERFORMANCE AREAS

- Lead the planning, implementation, monitoring, and evaluation of humanitarian and development projects in specific province.
- Manage project budgets, resources, and reporting to donors and senior management.
- Supervise and mentor project staff and provincial teams.
- Build and maintain relationships with government departments, community leaders, donors, and partner organizations.
- Ensure compliance with donor regulations, organizational policies, and South African legal requirements.
- Conduct needs assessments and develop project proposals.
- Monitor project performance using indicators and prepare narrative and financial reports.
- Manage project risks and ensure accountability to affected communities.

SKILLS REQUIRED

- Bachelor's degree or equivalent in Development Studies, Social Sciences, Public Health, Project Management, or a related field (Master's degree is often an advantage).
- 5–8 years' experience managing humanitarian and development programmes.
- Experience working with donor-funded projects.
- Strong leadership, budgeting, and stakeholder management skills.
- Knowledge of project management methodologies and planning, monitoring, evaluation and reporting (PMER).
- Excellent communication and report-writing skills.
- Valid South African driver's licence and willingness to travel within the province.

KEY COMPETANCIES

- Leadership and team management
- Strategic planning
- Financial management
- Problem-solving and decision-making
- Stakeholder engagement
- Risk management
- Planning, Monitoring, Evaluation, and Reporting (PMER)
- Grant and donor compliance.

N.B All qualifications will undergo verification process.

REMUNERATION:

- SARCS offers a competitive salary commensurate with qualifications and experience.

APPLICANTS SHOULD PROVIDE THE FOLLOWING DOCUMENTS

- Detailed curriculum vitae
- Three work related and traceable references
- Certified copy of identity card
- Certified copies of academic certificates
- Certified copy of drivers license

If you consider yourself to be the best candidate for these positions, please send your application letter, together with your CV and work-related references on or before **14 August 2026** to: recruitment@redcross.org.za